



HANGING SIGN: If you have a sign or anything (truss, etc.) that has been approved to hang from the ceiling, **send it to the advance shipping warehouse** address. Hanging items must be identified and readily available since they are installed first, before the show floor becomes encumbered by freight.

Print at least one label for each box. Include the exhibiting company name and booth number. If you are creating your own labels, make sure the same information below is on your labels.

Hanging Sign Shipping Labels

R U S H	ADVANCE WAREHOUSE HANGING SIGN
	TO: (EXHIBITING CO. NAME)
	Booth #: c/o Shepard Exposition Services
	7079 Oakland Mills Rd
	Columbia, MD 21046
	Delivery Hours: M-F, 8-4:30 PM
For: NFMT & Smart Building Innovations	
First day freight can arrive w/o a surcharge:	
February 20, 2018	
Last day freight can arrive w/o a surcharge:	
March 9, 2018	

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