



Schedule at a Glance & Exhibit Space Information

Exhibitor Installation:

Sunday, March 18	10:00am – 5:00pm
Monday, March 19	8:00am – 6:30pm
Tuesday, March 20 - <i>No POV/Self unloading on Tuesday</i>	8:00am – 10:00am

All exhibitors must be fully operational by 10:00am Tuesday, March 20th. Installation work will **NOT** be permitted after 10:00am without approval from Event Management

POV/Self Unloading – see POV information for details & to request a dock pass

Sunday:	10:00am – 4:00pm
Monday:	8:00am – 5:30pm
Tuesday:	<i>No POV/self/unloading on Tuesday</i>

Registration Hours:

Monday, March 19	<i>Exhibitors and NFMT Members only</i>	1:00pm – 5:00pm
Tuesday, March 20		7:00am – 5:00pm
Wednesday, March 21		7:00am – 5:00pm
Thursday, March 22		7:00am – 3:30pm

Conference Hours:

Monday, March 19	Pre-Conference Sessions <i>(separate registration fees apply)</i>	1:00pm – 4:00pm
Tuesday, March 20		8:00am – 11:50am
Wednesday, March 21		8:00am – 10:50am 3:10pm – 6:30pm
	Solutions Exchange	5:15pm – 6:30pm
Thursday, March 22		8:00am – 10:50am 2:10pm – 4:00pm

Expo Hours:

Tuesday, March 20	12:00pm – 4:00pm
Wednesday, March 21	11:00am – 3:00 pm
Thursday, March 22	11:00am – 2:00pm

Exhibitor Dismantle:

Thursday, March 22	2:01pm – 9:00pm
POV/Self Loading	2:30pm – 8:00pm
Friday, March 23	8:00am – 10:00am

Removal of Exhibits:

Review the move-out and dismantle notice for additional information on the return of empties and the POV operation. All freight not called for by 10:00am Friday, March 23rd will be shipped by a carrier selected by the official drayage contractor at the exhibitor’s expense.

EXHIBIT SPACE RENTAL INFORMATION

Exhibit Space Rental Includes:

- In-line space will have standard 8’ back-wall and 3’ side rail drape:
 - * NFMT and Pavilions – black and white back drape with black side rails
 - * Smart Building Innovations – blue and white back drape with blue side rails
- 7”x44” Company Identification Sign
- Unlimited Exhibitor Badge Registrations
- Onsite Exhibitor Lounge
- Complimentary Event Directory Listing (must be submitted by deadline)
- 24 Hour Exhibit Hall Perimeter Security
- Pre- and Post – Event Registrant Mailing List

NOTE: **Carpet and electrical services are not included in the space rental.** You are required to cover the exhibit floor space with carpet or some type of floor covering. You may provide your own or rent from the General Contractor.

Aisle Carpet Color:

NFMT® aisles – Tuxedo	Building Services aisles – Red/black blend
GreenTech aisles - Peacock (teal & black blend)	Openings pavilion aisles -Eclipse (blue and black blend)
Internet of Things – Eclipse (blue and black blend)	Fire Protection & Detection – Red/black blend
Smart Building Innovations – Eclipse (blue and black blend)	

Check Your Exhibit Space Location:

The exhibit floor plan is constantly changing based on sales activity, changes in exhibit space size, etc., so you are encouraged to occasionally review the plan. It is the Exhibitor’s responsibility to monitor the online floor plan. If an exhibit space location opens that you would prefer, or if a competitor has chosen a location near you, please contact your Exhibitor Account Executive.

Link to the online floor plan:

<http://www.rocexhibitions.com/floorplans/18nfmt/default.html>