



Advanced Snow Management Best Practices



How would you best describe your role as it relates to snow & ice management?

- A. Self Perform Manage in house crew
- B. Sub Contract Manage other contractors
- C. Mix Self Perform & Outsource
- D. Neither Just curious about the topic

Who is SIMA?

SIMA is a the non-profit international association that
provides resources, leadership and support for anyone
that deals with snow & ice management
☐ Established in 1996 by industry professionals
\Box 1,700 + members including independent contractors,
in-house operations, manufactures, suppliers and
consumers of the snow & ice industry
☐ Certified Snow Professional CSP
□ Advanced Snow Manager ASM>
☐ Best Practices Checklist

BEST PRACTICES CHECKLIST

DOES YOUR SNOW & ICE MANAGEMENT PLAN INCLUDE THESE IMPORTANT CUIDELINES?

ENVIRONMENTAL HEALTH, SAFETY, LIABILITY & RISK MANACEMENT: Verify insurance liability coverage to include specific 'snow rider'/endorsement Documented site engineering plan to verify areas to properly locate and stack snow to prevent melt/refreeze areas and Documented safety program and policies including incident reporting process, on-going education, training and imple Parking lots and sidewalk clearing process includes ADA compilance guidelines Awareness of salt's impact on fresh water resources related to proper application rates and storage		
ESTIMATING, PLANNING & COST EFFECTIVENESS: Discreption of equipment and capacity utilization (i.e. aerial maps with zone assignments & priority area designations) Discreption of equipment and capacity utilization (i.e. aerial maps with zone assignments & priority area designations) Discreption of equipment and capacity utilization (i.e. aerial maps with zone assignments & priority area designations) Discreption of equipment and capacity utilization (i.e. aerial maps with zone assignments & priority area designations) Discreption of equipment and capacity utilization (i.e. aerial maps with zone assignments & priority area designations) Discreption of equipment and capacity utilization (i.e. aerial maps with zone assignments & priority area designations)		
EXECUTION & RESPONSIVENESS: Documented snow site engineering plan to verify proper resource capacity has been dedicated related to cycle-time expectations and to identify priority areas to be serviced first Documented snow response planning process for variability of storm scenarios Minimum required ice control product in inventory at all times necessary for 2-weeks' worth of average storm activity (average 2-5 storms dependent on geographic market) including product variety for variable temperature requirements (NaCL, MgCL, CaCL) Planned reserve equipment & labor capacity		
QUALITY OF SERVICE: Documented snow site engineering plan to verify priority areas & zones (e.g., handicap zones, fire exits & hydrants, drains, etc.) and areas for snow to be relocated to ensure proper drainage, line of site, etc. Utilizes a site inspection process Consistent manager assigned to manage quality expectations		
COMMUNICATION, DOCUMENTATION & VERIFICATION: Documented verification process (e.g., site visit/work completion logs) Technology enabled (e.g., electronic reporting systems) Utilizes communication system (e.g., phone tree, electronic notification, centralized call center or contact) Documented organizational communication process flow (e.g., Plan >Do>Verify>Re-Do>Invoice)	Download this checklist	
CERTIFICATION / STANDARDS & EDUCATION: □ Certified Snow Professional (CSP™) on staff □ Advanced Snow Manager (ASM™) on staff □ Attends continuing education seminars, webinars, trade shows, etc.	at www.sima.org/bestpractices	
EXPERTISE & PROFESSIONA LISM: Manager/Foreman assigned to manage site(s) has 5 years or more field experience Staff assigned to perform work on the site(s) has 2 years or more field experience Documented organizational and accountability structure for the company and site(s)		





www.sima.org/hireapro

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The Best Practices Checklist and related presentation are offered to SIMA members for informational purposes only, and are not a substitute for using sound professional judgment during snow and Ice management activities. Best practice al ways depends on the Individual dreumstances of each snow and ice management project, SMA, its officers, employees, authors and agents assume no responsibility for consequences arising from the use of, or failure to use, these recommended best practices.

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☐ Company/management is an active member of SIMA.

Priority 'Parking Lot'

- Insurance
- Snow Site Engineering
- Cycle Time Rate, Expectations and Capacity Demand
- Communication & Documentation
- Other 'nuggets' if we have time

Why Do Best Practices Matter?

- By definition, a best practice is a method or technique that has consistently shown results superior to those achieved with other means, and that is used as a benchmark. In addition, a "best" practice can evolve to become better as improvements are discovered.
- There is <u>no</u> industry mandated education, standards or regulations.
- Reduce Risk and Liability.

Beneficiaries of Best Practices

- Clients / Consumers
- Employers (Owners, Executives, Managers)
- Employees (Operators, Labor)
- Insurance

☐ Company Insurance coverage verified to include CGL w. proper 'snow plowing' endorsement – CAL and / or Personal coverage DO NOT count! Potentially ½ of the industry is underinsured.

Claims?

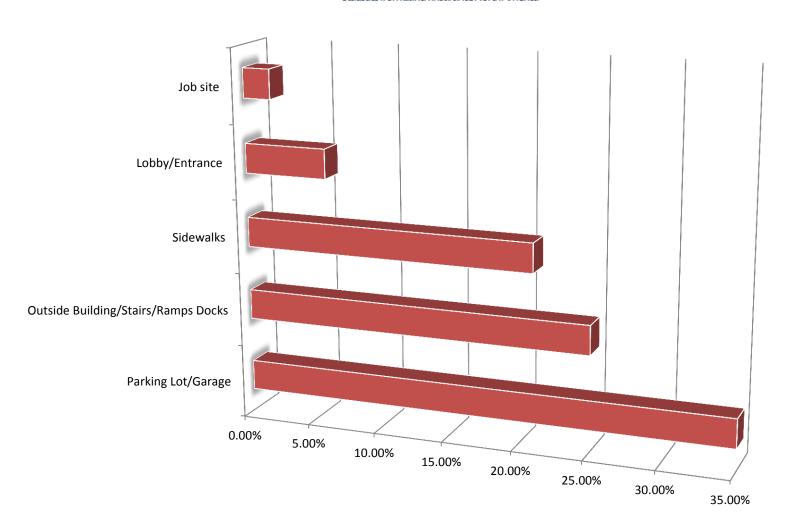




www.nime.org/hestprestions

Where do losses occur?

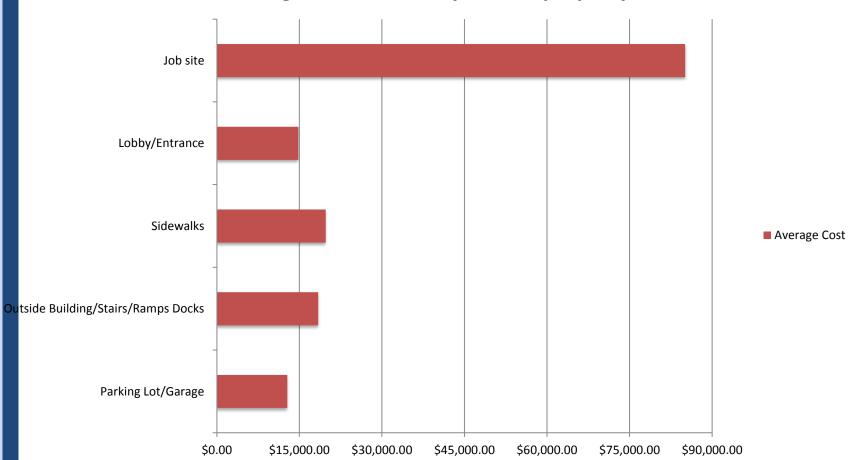
Statistics from Zurich Insurance North America



What does it cost?

Statistics from Zurich Insurance North America

Average value of loss by area of property



By the Numbers...

Statistics from Zurich Insurance North America

The average cost of a claim as a result of a slip & fall caused by snow & ice by the member of the public is \$15,132; 73% of claims settle for less than \$20k – 50% due to lack of verified / documented service
The average cost of an employee claim as a result of a slip & fall caused by snow & ice is \$35,132
Zurich Insurance North America reserves One Billion dollars annually for snow related claims
4% Go To Trial; 53% Settled; 43% of claims are thrown out (frivolous)
Over \$2 benefits paid out for every \$1 of coverage for settled claims

Safety - PPE







YOUR SOURCE FOR SNOW & ICE MANAGEMENT EDUCATION www.sima.org

Documented and practiced Environmental Health and Safety program including;
☐ Polices related to PPE
☐ Safety tools and equipment to be utilized
☐ Documented 'tailgate' safety training program for employees and subcontractors (aka - 'toolbox talks')
☐ Verification and Incident reporting process

Safety Training Kit available at www.sima.org/resources

Liability & Risk – ADA

ADA PAR Compliance*:

- Accessibility** of Pedestrian Access Routes (PAR) shall consist of one or more of the following components:
 - Walkways
 - Ramps
 - curb ramps (excluding flared sides) and landings, blended transitions,
 crosswalks, pedestrian overpasses and underpasses

**Accessibility compliance includes keeping the PAR clear of snow and ice.

^{*}From section R301.2 Components

Liability & Risk - PROWAG

PROWAG*:

- Public Right-of-Way Accessibility Guidelines (PROWAG) are federal guidelines on their way to becoming standards.
- Once they are standards, municipalities or governing bodies can be held legally responsible for these guidelines.
- Many governing bodies including states and large municipalities have already adopted these guidelines in their own standards.
- Applies to sidewalks and parking lots which are owned by a government.
- Canada has started a similar initiative.

*Universal design and compliance of these guidelines is a best practice regardless of the accessibility issues of the pedestrian (i.e. a healthy able-bodied person can still slip on ice)

☐ Verify areas to properly locate / stack snow to prevent refreeze of melting piles and line of site issues using **Snow**



☐ Near Miss:

"Snow Forts"



Buried in snow for 7 hours, boys feared death

By Kevin Conlon, CNN updated 1:06 AM EST, Sun November 30, 2014



STORY HIGHLIGHTS

· Two cousins, ages 9 and 11,

(CNN) -- The two boys who were discovered early Thanksgiving morning buried under 5 feet of snow -- and the officer with a hunch

☐ Near Miss:

Stacking / piling snow under overhead utility wires.

Is operator safe?

What if children play on top of the piles?



- ☐ Pre-season site visits to include existing condition assessments locate on a site map
- ☐ Pictures to document damage & areas of concern



☐ Awareness of proper salt application rates, storage and salt's impact on the environment - including landscape plantings and fresh water resources



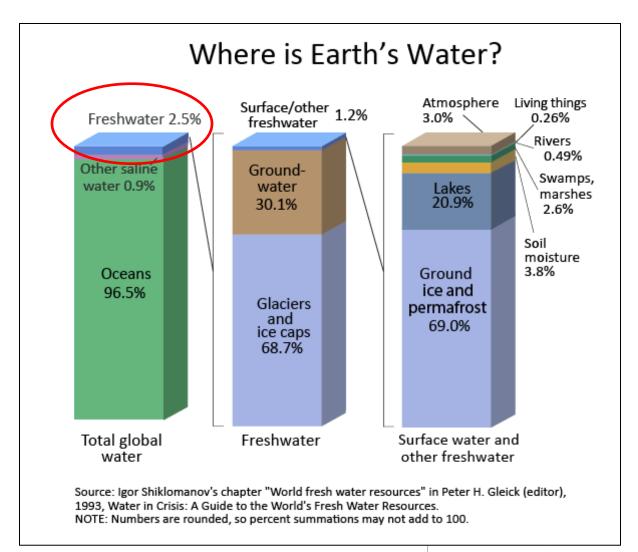
Chloride Impacts Review

- Salt has hidden infrastructure costs
 - Concrete & Steel Structures Big & Small
- Salt Negatively Impacts Life
 - Plants
 - Fish/Aquatic Life
 - Humans Health (Water)

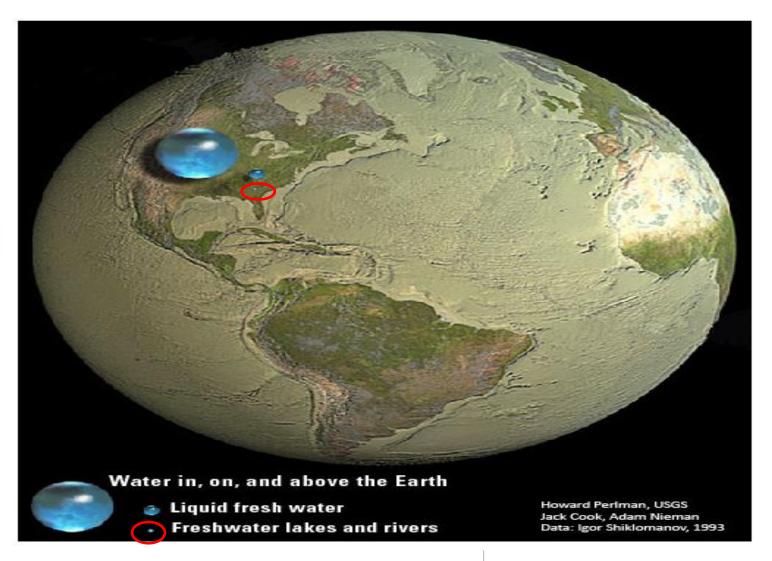


- Chloride Contamination Exists in Many States
- No Viable Clean Up Solution

Freshwater Resources



Freshwater Perspective

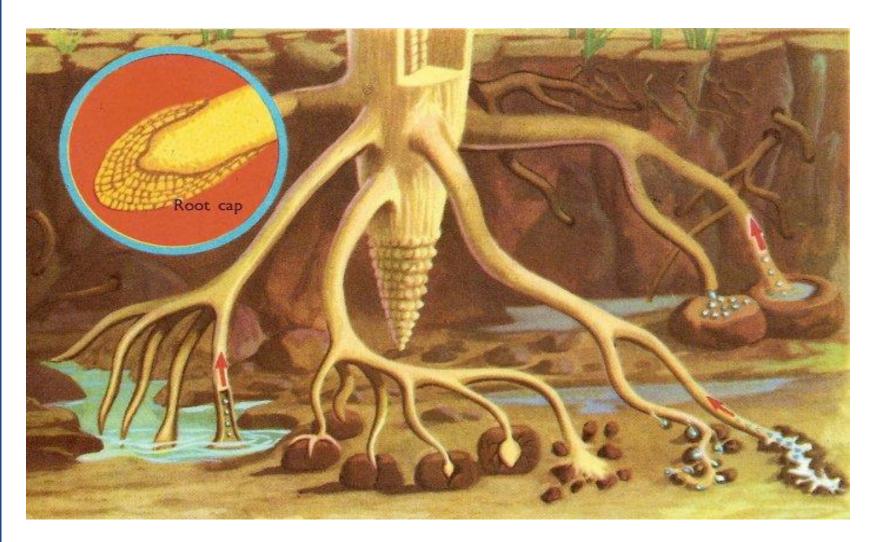


Snow & Salt Storage



Source: Minnesota Winter Parking Lot & Sidewalk Maintenance Manual

Root Systems



Vegetation Desiccation



Salt Induced Turf Damage & Erosion



Soil hard as concrete!

Resulting Erosion Problems!

Why Anti-Ice /Pretreat? A Parallel Example:

Would You Ever Do This?



"Stick" Frying Pan

Cook Without Butter or Oil

Effect:

Cleaning Time?

Soap & Water?

Anti-icing (Pre-Treating)

- "A strategy in which a chemical is applied directly to a roadway surface before a storm begins or before any snow or ice has bonded to the pavement."
- Proactive approach to winter maintenance
- Forms a "bond-breaker"
 between the road surface and
 the snow/ice layer (just like
 greasing a pan before cooking)
- Jump starts the melting process



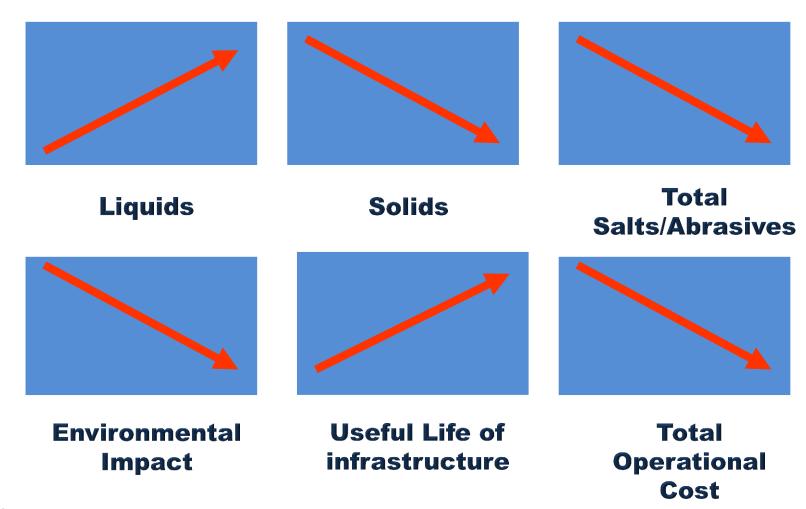
Anti-icing

- Reduces the amount of time required to clear pavement
- Up to 75% material reduction
- Up to 90% cost savings
- Improved results because snow/ice bond never forms with the pavement

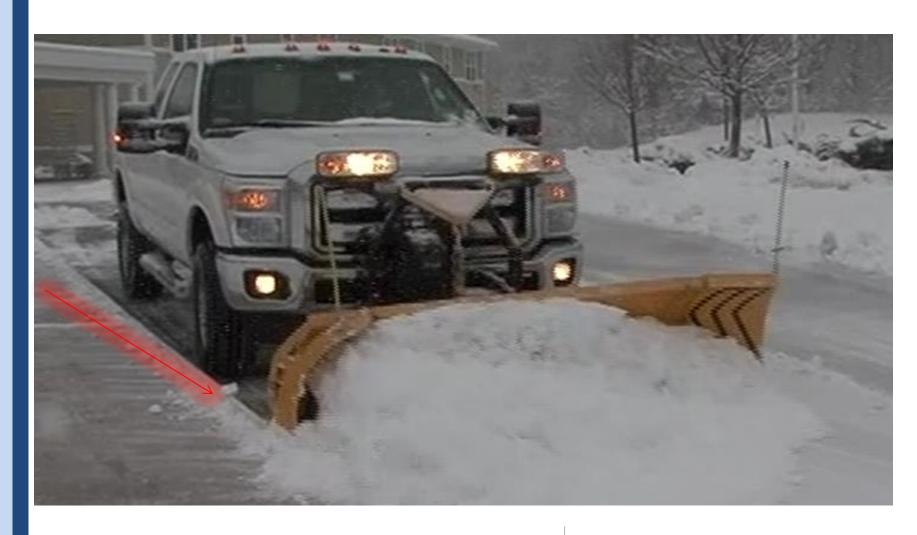




Effect of Anti-Icing



Sidewalk / Road Crew Harmony



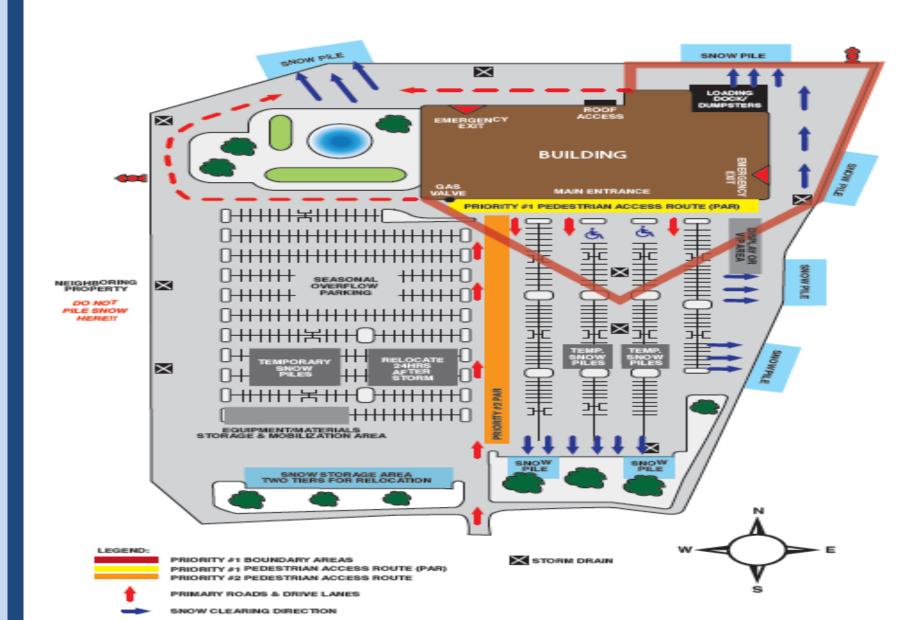
1' foot / 30 cm Rule



Estimating, Planning & Cost Effectiveness

☐ Snow Site Engineering plan to verify proper equipment allocation and capacity utilization compared with customer /site expectations (i.e. aerial maps with zone assignments & priority areas) ☐ Utilize an estimating system / tool to verify capacity related to size of site (i.e. square feet of asphalt, sidewalks) Plan capacity based on estimating system guidelines and cycle time expectations (sq. ft. production rates per hour) - Eliminate Trigger Depths

Snow Site Engineering





Snow Site Engineering Plans

Color coded site map that includes:

- ✓ Property Boundaries
- ✓ Areas to be services (Roads, Lots, Walks, Loading Docks)
- ✓ Where to properly locate snow piles
- ✓ Priority levels for each area
- ✓ Drains, Emergency Access Fire Hydrants, Handicap Access
- ✓ Patterns to plow or spread salt so the operator can keep moving forward and avoid having to back up (reverse)?
- ✓ A picture to communicate and verify expectations to your clients and operators

Virtual Site Inventory



CHATHL MOORS







PRIMARY SNOW LOCATIONS



SECONDARY SNOW LOCATIONS



NO SNOW HERE



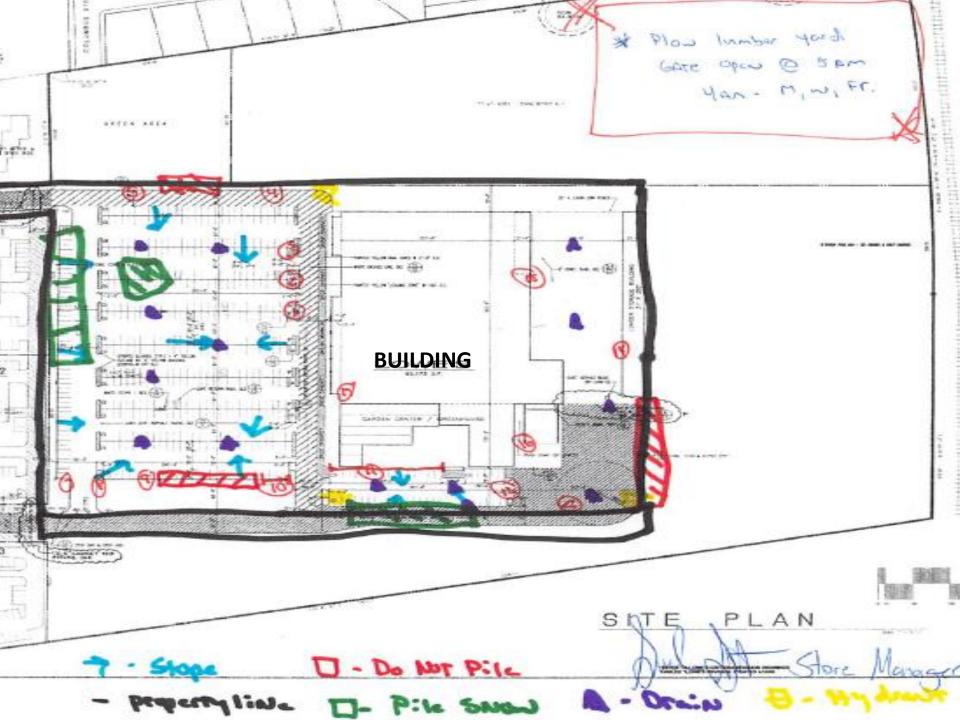
DIRECTION TO PLOW SNOW



DRAINS



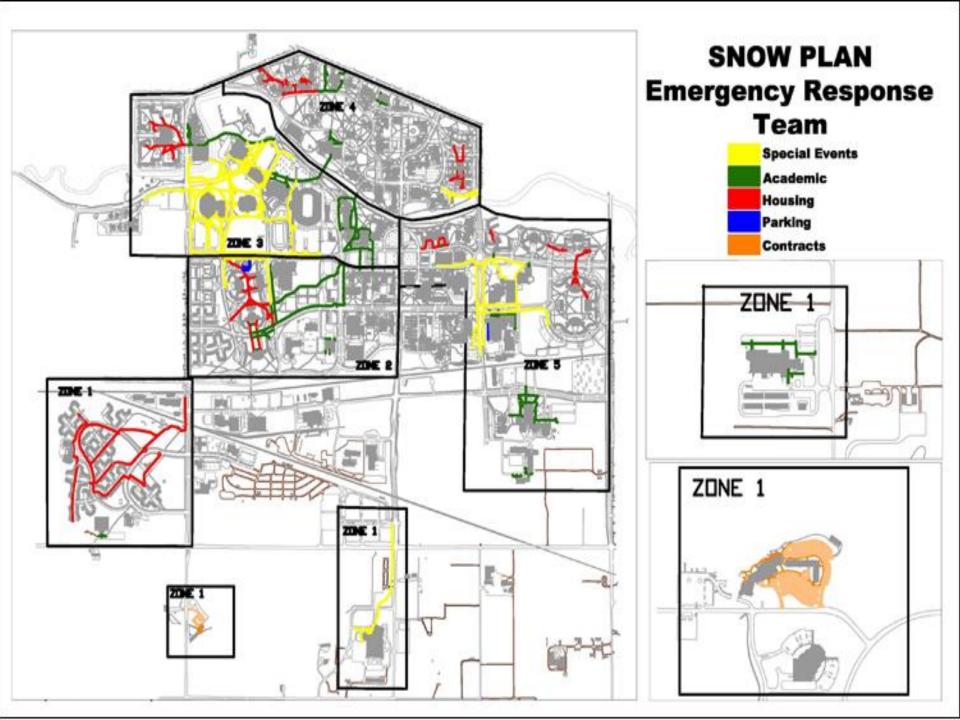
HYDRANTS

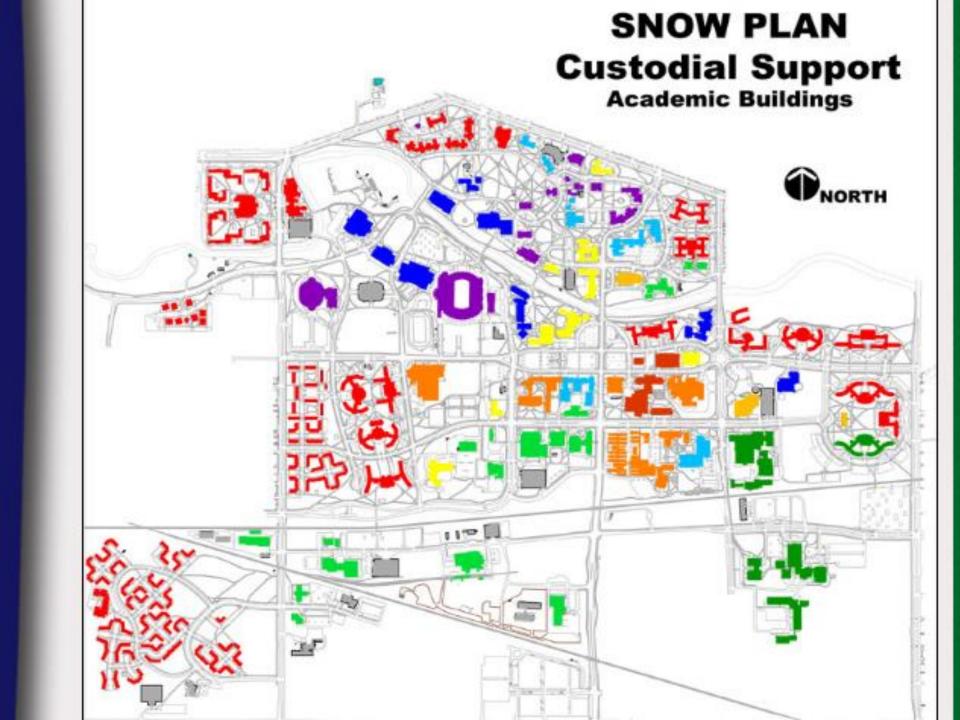


Plowing Directions and Storage

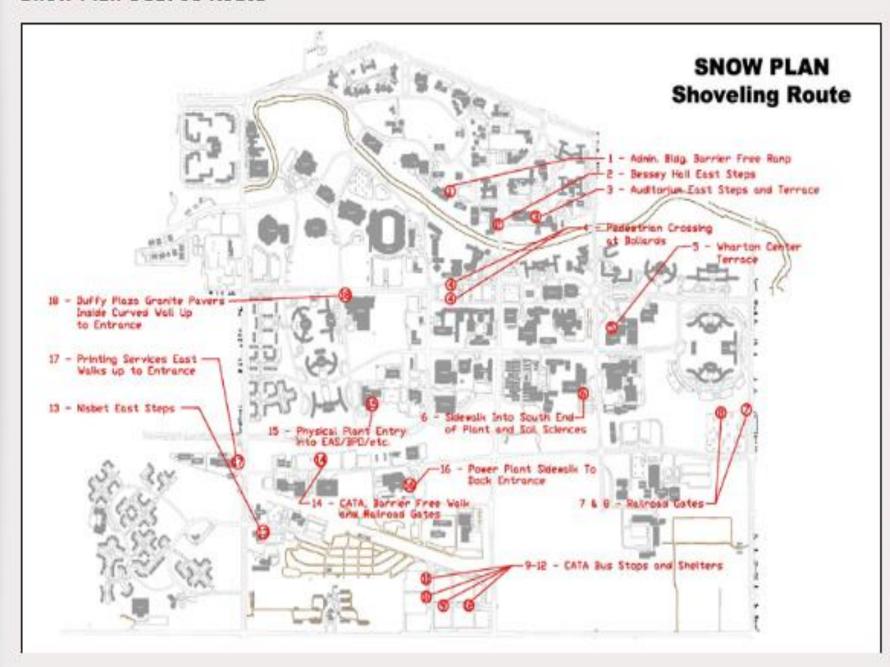






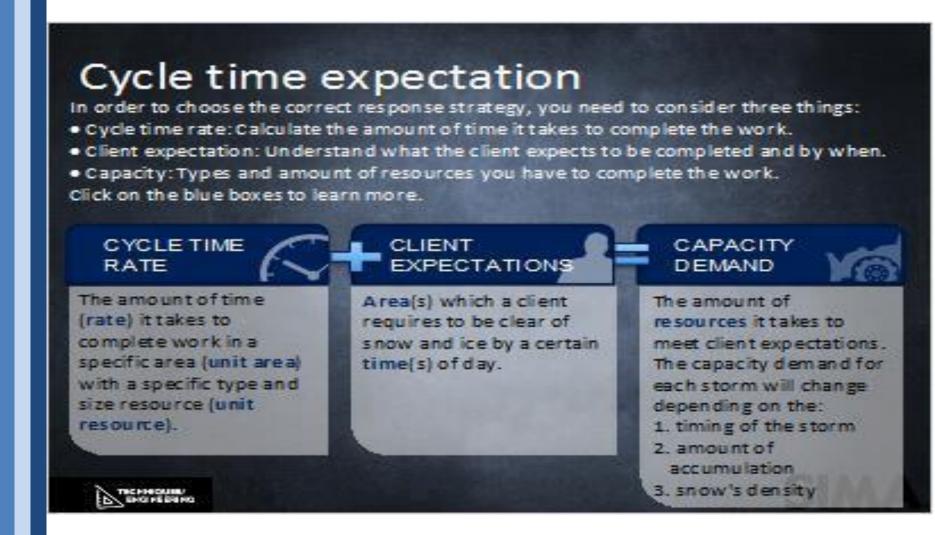


Snow Plan UC1708 Route



Questions?









Determine cycle time expectation

Click on the boxes below to see the process of determining cycle time expectation for each client and site. Cycle time expectations will be discussed in greater detail with specific examples in the plow, sidewalk and ice management certificates.

CYCLE TIME RATE

How much work can be

type and size resource?

Unit a real exemple:

1 acre parking lot

completed with a specific



CLIENT EXPECTATION

When does the client went specific eres scleered?

1. Time: 7 a.m.

2. Area: 1 acre parking lot

CAPACITY DEMAND



What resources do you need to meet the demand?

- 1. Timing of the storm:
 - 3 a.m.-5 a.m.
- 2. Amount of accumulation:
 - 2 in/hour
- Snow's density: light, fluffy

Unit resource exemple standard 8-9 ft plow

Raite/Unit area example:
 2 in. or 5 cm/acre cleared in 1 hour



- Cycle time is simply the amount of time it takes you to meet your client's expectations. A typical expectation is to have primary lots and walks clear by 7:00 a.m.
- **Example**; A snow storm or squall begins at 3:00 a.m. and produces 2" of snow per hour for 2 hours (4" total). A 7:00 a.m. 'all clear' expectation in this example requires you (or your vendor) to have the proper capacity of equipment and man power to cycle through the entire parking areas and walkways in 2 hours.
- If you expect to meet the 7:00 a.m. deadline, you have to clear all parking lots and walkways within 1 to 1.5 hours. This also means de-icing operations can only take you about approximately 15 minutes.

?#1: If this was a 4 acre lot - What capacity of resources would you need?

DO THE MATH

?#2: How could an anti- icing application help with this scenario?

Time check & Questions?

Priority Parking Lot

- ✓ Insurance
- ✓ Site Engineering
- ✓ Cycle Time Rate, Expectations and Capacity Demand
- **□** Communication & Documentation
- ☐ Other 'Nuggets' if we have time

Communication, Documentation & Verification

- □ Documented verification process (Carbon copy site reports, Electronic reporting, GPS, etc.)
- ☐Utilization of communication systems (Call Center, IVR, etc.)
- □ Documented organizational communication process flow (Phone Tree, Org. Chart)
- ☐ Storm response plan

Documentation



Download SIMA Snow and Ice Site Documentation Report from Resources link.

SIMA.

While you are managing a storm, it is important to keep accurate records of performed work. Your company and your client may require this documentation.

- Communication and verification of work completion;
- Estimating future costs for labor and materials usage;
- · Provide compliance for licensing and to regulatory agencies; and
- Possible litigation and defending claims by proving due diligence of performing work.

Click the buttons to learn more. The Next button will become active after all buttons are checked.

WHAT

WHEN

WHERE

WHY

INCIDENTS







- ✓ Start & Stop Times (#1)
- √ Type of storm
- ✓ Duration of storm
- ✓ Conditions during and after the storm
- ✓ Incidents
- ✓ Verbal summary
- ❖Why?

Snow & Ice S	ite Documentation R	eport Date:
Account Name: Address: Operator(s):		Time arrived onsite: am pm
		Time exited site: am pm
Site conditions upon arrival: Accumulation: "		Weather Conditions during service:
Snow moisture: [Dry/powder] [Moderate] [Wet/heavy] Slush] [Just Plowed]		Current Precipitation: [None] [Flurries] [Moderate Snow] [Rain] [Sleet] [Heavy Snow/whiteout] [Freezing rain]
Orifting Present: [Y] [N] Ice: [Y] [N]		Conditions: [Calm] [Breezy] [Windy] Cloud cover: [Sunny/clear] [Cloudy]
Traffic: [None] [Occasional] [Light] [Moderate] [Heavy]		Other extreme/atypical weather notes:
Obstructions to note:		
	Services P	ERFORMED:
Plowing & Clear	ing	<u>Ice Management</u>
Plowing – Part	Soadways [Rear] [Side] [Other] Areas Docks ru Area ars/trash receptacles S — All areas per contract S — Partial % door(s) oors	□ De-Ice − All areas per contract □ De-Ice − Partial % □ Entrance / Exit □ Handicap □ Road & Roadways □ [Front] [Rear] [Side] [Other] □ Parking Spots / Areas □ Loading Docks □ Drive-Thru □ Ramps □ Delivery Area □ Dumpsters/trash receptacles
Snow Removal and Hauling Stacking on-site Hrs: Removal Hrs: Hauling Hrs:		Estimated Materials Used: Salt: bags lbs. Calcium: bags lbs.
inow dumpsite:		No Service Performed – Site Check Only Charge No Charge

Customer ABC SNOW REMOVAL CONTACT LIST AS OF

Company XYZ	
** Snow Captain	Office: (000) 000-0000 Home: (000) 000-0000 Mobile: (000) 000-0000
Other Leaders / Operators	Office: (000) 000-0000 Home: (000) 000-0000 Mobile: (000) 000-0000
	Office: (000) 000-0000 Home: (000) 000-0000 Mobile: (000) 000-0000
	Office: (000) 000-0000 Home: (000) 000-0000 Mobile: (000) 000-0000

Office: (315) Home: (315) Mobile: (315) Office: (315) Home: (315) Mobile: (315) Office: (315) Mobile: (315) Mobile: (315) Mobile: (315)

Why Have a Staking Process?





Staking Process – Color Coding





Truck Route



Sidewalk Prioritization (Ops)



More questions & time for more 'nuggets?



Execution & Responsiveness

- ☐ Full season timeline (provide dates)
 - ✓ RFI / RFP's & award 90 days prior to start of season
 - ✓ Pre-season check completed
 - ✓ Equipment delivered to site (if necessary)
 - ✓ Marking/staking of property
 - ✓ First bill received
 - ✓ Site cleaned up and marking stakes removed

Execution & Responsiveness

- ☐ Documented snow site engineering plan to verify resource capacity
- ☐ Documented snow response planning;*'Double Double' rule
- ☐ Minimum inventory of required ice control product at all times enough for 2 week average storm response (2-5 storms) for all types of temperature variables (NaCl, MgCl, CaCl)

Quality of Service

- ☐ Define client / site cycle time expectations
- ☐ Documented site engineering plan to verify necessary capacity to meet cycle time expectations (How much time do you have to meet minimum expectations?)
- ☐ Site inspection process with written results of expectations met or not met ('curb to curb')
- ☐ Assurance that site management is consistent Dedicated site / territory manager (POC)

Equipment

- □ Documentation of equipment; quantity, age and condition to be used on site
- □Backup equipment plan; quantity, age and condition 10% minimum
- ☐ Repair plans; Mechanic on staff, on call or sub-contracted



Licensing & Permits

- ☐State and Local licensing & permits as required
- Local municipal regulations (e.g. noise, hours of operation)
- □ Local / State municipal compliance for salt storage required by Departments of Environmental Protection.

Certification/Standards & Education

- □Advanced Snow Manager (ASM) [new offering]
- ☐ Certified Snow Professional (CSP)
- ☐ Attendance and involvement in equipment and industry training
- New Hampshire Salt Certification voluntary certification





- ✓ Deliver better results to customers
- Improve safety and reward key performers

CORE PRINCIPLES

SIDEWALK OPERATIONS

PLOWING OPERATIONS

ICE MANAGEMENT

ADVANCED SNOW MANAGER

SERIOUS TRAINING

STRONGER PEOPLE

SAFER OPERATIONS





Thank You... Thank you very much!

Questions...

Where to find more information

www.sima.org

www.sima.org/resources

www.sima.org/bestpractices

www.goplow.com

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