Arlington Convention Center / Hall 1
Arlington, TX

Schedule at a Glance & Exhibit Space Info

EXHIBITOR INSTALLATION:

Tuesday, May 16, 2017	8:00 AM – 5:00 PM

All Exhibits must be fully operational by 5:00 PM Tuesday, May 16th. After this hour no installation work will be permitted without special permission from Event Management.

REGISTRATION HOURS:

Tuesday, May 16, 2017	12:00 AM – 5:00 PM
Wednesday, May 17, 2017	7:00 AM – 4:00 PM
Thursday, May 18, 2017	7:00 AM – 4:00 PM

EVENT HOURS:

Tuesday, May 16, 2017

Pre-Conference Workshops	1:00 PM – 5:00 PM

Wednesday, May 17, 2017:

Conference Sessions	8:00 AM – 11:00 AM
Expo Hall Open	11:00 AM – 3:00 PM
Networking Party (in Expo Hall)	2:00 PM – 3:00 PM
Conference Sessions	3:10 PM – 4:00 PM

Thursday, May 18, 2017**:**

Conference Sessions	8:00 AM – 11:00 AM
Expo Hall Open	11:00 AM – 2:00 PM
Conference Sessions	2:10 PM – 4:00 PM

EXHIBITOR DISMANTLE:

Thursday, May 18, 2017	2:00 PM – 7:00 PM

REMOVAL OF EXHIBITS:

Review the Move-Out and Dismantle Notice for additional information on the return of empties and the POV operation. All freight not called for by 4:00 PM, Thursday, May 18, 2017 will be shipped by a carrier selected by the official drayage contractor at exhibitor's expense.

EXPO HALL MUST BE CLEARED BY 7:00 PM WEDNESDAY, MAY 18TH!

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EXHIBIT SPACE RENTAL:

Exhibit Space Rental Includes:

- In-line space will have a standard 8' back-wall made of blue and white drapery panels and 3' blue side rails.
- 7" x 44" Company Identification Sign
- Unlimited Exhibitor Badge Registrations (for personnel that will be working your exhibit space)
  Your Exhibitor Badge also gives you access to the conference sessions on Wednesday and Thursday.
- Complimentary Event Directory Listing (must be submitted by deadline)
- 24 Hour Expo Hall Perimeter Security
- Post-Event Registrant Mailing List

Note: Carpet and electrical services are NOT included in the space rental. You are required to cover the expo floor space with carpet or some other type of floor covering. You may provide your own or rent from the General Contractor. The aisle carpet will be tuxedo.

Check Your Exhibit Space Location:

The expo floor plan is constantly changing based on sales activity, changes in exhibit space size, etc. You are encouraged to occasionally review the floor plan. It is the Exhibitor's responsibility to monitor the online floor plan. If an exhibit space location opens that you would prefer, or if a competitor has chosen a location near you, please contact your Exhibitor Account Executive.

Link to the online floor plan:

http://www.rocexhibitions.com/floorplans/17hpb/default.html