ARC's FACILITIES INFORMATION MANAGEMENT SOLUTION

Creating Structure Out Of Chaos

Many **Owners & Developers, Facilities Managers, and Emergency Managers** struggle to manage their facilities documents. They're all on paper. Out of date. Spread across multiple facilities. Disorganized. It's chaos.

ARC's Facilities Information Management (FIM) solution solves those challenges for clients across industries, including healthcare, education, retail, manufacturing, and government by delivering touch based access to your day-to-day facilities information.

ARC
Document Solutions®

- As-Builts
- Floor Plans
- O&Ms
- Warranties
- FRER
- Fire & Life Safety

Can ARC's FIM solution help you? Ask yourself:

- Are all of your facility documents in one location?
- When you share paper plans with subcontractors, do you always get them back?
- Are paper plans always re-filed properly?
- Do you have current As-Builts updated with all your TI's?
- Is your Emergency Management / Continuity plan linked to each building?
- Do you have instant access to your OSHA, EPA, Environmental Studies and Inspection records for each building?
- In case of emergency, could you find shutoff valve documents within seconds? Emergency contacts?
- Are your O&Ms, Equipment Lists and Warranties linked to the drawings?
- Are your documents accessible remotely?
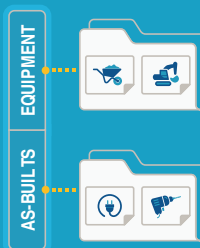- Is sharing these documents easy?

If you answered no to any of those questions, imagine how much easier your life would be if your facilities documents were literally at your fingertips and:

- Up-to-date
- Stored digitally in one place and available anytime, from anywhere
- Organized
- Linked to all other relevant documents
- Accessible via a simple touch-based dashboard (no training)
- Accessible by anyone you give permission
- Tap, Swipe & Pinch Access

The solution: Single-source facilities information management

The document challenges facing owners and developers, facilities managers, and emergency management teams are solved with a single-source facilities information management solution. Delivered by a provider combining hardware, software, and domain expertise to deliver a true solution to your facilities document challenges.

How ARC's FIM solution creates structure out of chaos

Image & Organize

We pull together all of your documents, whether they're in hard copy (paper) or digital format, and digitize them, indexing as we go. So it's not a digital version of your disorganized file closet but rather a logical organization of your documents that makes it easy to find what you need when you need it.

Link

Our team works with you to determine how you want your documents linked. Linking documents enables easy navigation and drilldown so you can easily find what you need in seconds.

Documents we typically link include as-builts, tenant improvements (TI's), subcontractor information, warranties, test reports, O&M data, exterior materials, equipment lists, emergency & safety contacts, safety plans, water shutoffs, gas shutoffs, electric shutoffs, hazmat plans and IT diagrams – but we can link any documents or link to existing internal/external systems.

Access, Share, Update

Your documents are accessible anytime, anywhere, from any device with an Internet connection. Documents are quick and easy to find, navigate, share, and manage through a one-touch dashboard that requires no special software or training.

And with automatic two-way sync, from device to the cloud and the cloud to the device, you always have access to the most up-to-date documents, wherever you are.

ARC's Facilities Information Management (FIM) solution in action

Municipality - Linking Documents for Emergency Management

A mid-sized municipality was in the process of fortifying its emergency management plan, by making City Hall the command center. To ensure that infrastructure documents from other parts of the city would be readily accessible at City Hall in the event of an emergency, ARC's Facilities Information Management (FIM) team digitized, organized, linked, and made anytime/anywhere accessible all of the city's emergency management documents. In the case of an emergency, the emergency management team can access evacuation plans, shutoff valves, fire sprinkler systems, and a citywide map that drills down to all critical city infrastructure (roads, bridges, hospitals, etc.) via any mobile device, from anywhere, with the touch of a finger.

Healthcare - Linking As-Builts to Renovation Documents

A nationwide hospital organization was challenged with out-of-date as-builts, with original construction documents in one place and renovation documents in another. ARC's Facilities Information Management (FIM) team took the paper-based construction documents, digitized and organized them, and linked them to renovation documents to create current, conformed as-builts. The documents are layered on top of each other to make it quick and easy to drill down to specific building features, or to previous document versions. Now all building documents are truly current, and all in one place, accessible from any mobile device, anytime, with the touch of a finger.

Retail - Coordinating Between Internal and Third-party Facilities Managers

A regional grocery store chain with 18 stores (and growing) was struggling to coordinate between an internal facilities team that manages some of the stores and a third-party property management company that manages other stores. ARC's Facilities Information Management (FIM) team took all building documents for every store and put them in one location online, all linked. The dashboard that's accessible anytime/anywhere by anyone with permission controls shows a list of all of the stores; a finger tap on a particular store pulls up its documents dashboard, which enables drilldown into as-builts, warranties, equipment manuals, etc.

> ❝ The normal amount of paper produced at the end of a project is costly, cumbersome and far from ecofriendly. But FIM's hyperlinked documents provide a mobile and sustainable solution. Searches and references to and from other documents are instantaneous. Instead of carrying reams of paper to a job site or client facility, our people are now able to travel with nothing more than a tablet computer. ❞

– Stephen Gilberti,
manager of computer operations, Fired Heater Division of Amec Foster Wheeler

How ARC's Facilities Information Management (FIM) solution stacks up

	ARC's FIM Solution	Imaging Service Provider	Repository
Industry-specific solutions	✔	maybe	-
Document repository	✔	-	✔
Cloud and Mobile access	✔	✔	✔
Scanning services	✔	✔	✔
Linking services	✔	-	-
Push-button access	✔	-	maybe
Two way sync	✔	✔	maybe
Remote access	✔	M-F / 9-5	✔
Bank-level encryption	✔	-	✔
Editable	✔	-	maybe
Searchable	✔	-	-
Selective sharing	✔	-	maybe
National scalability	✔	-	maybe

" ARC's Facilities Information Management (FIM) solution is well-suited to assisting contractors and facilities managers transition new and legacy construction documents to an electronic format, often with cloud-based storage. Its linking and archiving and information management services round out solutions in the facilities management arena. "

– BuiltWorlds

See for yourself. Visit **www.e-arc.com** to try the only truly single-source Facilities Information Management (FIM) solution on the market.

Have questions? Want a free assessment? Email us at FIMprojects@e-arc.com

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