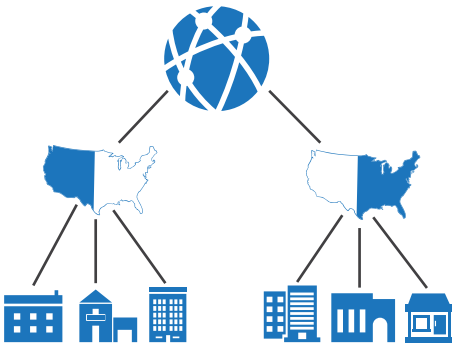


FACILITIES AND OPERATIONS MANAGEMENT SOLUTIONS



The practical tool for today's busy managers



- Work Order Tracking
- Vendor Management
- Preventive Maintenance
- Equipment History
- Reporting
- Lease Management
- Multiple Departments

- Budgeting Tool
- Consumable Inventory
- Risk Management
- Critical Messaging
- Cloud Based
- Mobile Solutions
- Asset Management

PropertyTRAK
Facility Management Technologies

PRINT HELP LOGOUT

My Dashboard

[+ Edit My Profile](#)

Main Campus

Service Requests In Progress: 5
Service Requests Pending / Approved: 4

Work Orders In Progress: 23
Low - 13
Medium - 2
High - 7
Critical - 1
Late Work Orders: 2
Pending Vendor WO Assignments: 2
[click to display](#)

Emergency Plan

EMERGENCY EVACUATION MAP
2nd Floor

Legend

EMERGENCY PHONE # 911

Week at a Glance

Thursday, August 7
12:00 PM Move Assistance

Friday, August 8
05:00 PM Work Order Due: North Lobby door (handicapped) is squeaking again.
05:00 PM Work Order Due: Tape up or organize the wires under desk.

Saturday, August 9

Sunday, August 10

Monday, August 11
08:00 AM Perform water test on chilled water system
05:00 PM Work Order Due: Iron Mountain boxes need to be moved.

Tuesday, August 12
05:00 PM Work Order Due: Nameplate needed for Harry Smith

Wednesday, August 13
05:00 PM Work Order Due: Please call Waste & Recycle for a pick up.

Work Orders Completed Last Week

Priority	Count
Low	58
High	8
Medium	17
Critical	8
Emergency	8

Work Order Status

Status	Count
In Progress	17
Pending	0
Complete	13
Rejected	0
Closed	24
Cancelled	0

Contacts At Main Campus

First Name	Last Name	Mobile Ph...	Email
✘ Anne	Drew	702-768-...	anne.dre...
✘ John	Smith	702-123-...	john.smit...
✘ Erin	Jones	702-864-...	erin.jone...

Projects Overview

10 Listings

Weather

Current conditions for Kansas City Building in Kansas City, KS

88.2°
Humidity: 54%

- My Summary
- Properties
- Projects
- Work Order
- Tenants
- Staff
- Equipment
- Emergency
- Vendors
- Bids
- Calendar
- Communication
- Documents
- Reports
- Administration

SMART SOLUTIONS TO MEET YOUR NEEDS



Facility Operations

- increase productivity and reduce personnel cost



Emergency Preparedness

- rapid response plans
- incident management log
- critical messaging



Automated Notifications

- increase awareness and response
- email & Text messaging



Reports

- summary, status, costs, time, efficiency, compliance



Facility Maintenance

- consistent implementation of the best practices



Consumable Inventory

- TRAK pricing history
- hold and use inventory for work orders
- receive new stock, transfer, audit inventory storage, set reorder points, and initiate a new purchase order



Projects

- TRAK multi-task projects
- gantt chart view

