



**Shepard Exposition Services**

5845 Wynn Road, Suites A,B,C,D, Las Vegas, NV 89118

Customer Service Phone: (702) 507-5278

Customer Service Fax: (702) 948-0341

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# SHOW INFORMATION

**NFMT Fall 2016**

**November 1 - 2, 2016**

**Mirage-Las Vegas, Las Vegas, NV**

Event Code: L103041116

## BOOTH PACKAGE

Items provided in your booth, per exhibitor: 8' High backwall drape, 3' High sidewall drape  
7" x 44" Cardstock Identification Sign

Show drape color(s): Blue, White  
Aisle carpet color: Facility is carpeted

## EXHIBIT SHOW SCHEDULE

General Exhibitor Move-in:	Monday, October 31, 2016	8:00 AM - 5:00 PM
Exhibit Hours:	Tuesday, November 1, 2016	11:00 AM - 3:00 PM
	Wednesday, November 2, 2016	11:00 AM - 2:00 PM
Exhibitor Move-out:	Wednesday, November 2, 2016	2:00 PM - 10:00 PM
Freight Re-route Time:	Wednesday, November 2, 2016	8:00 PM

## IMPORTANT DEADLINES

Exhibitor appointed contractor notification deadline:	Tuesday, October 4, 2016	
Discount price deadline for standard Shepard orders:	Tuesday, October 11, 2016	
Discount price deadline for custom Shepard rentals:	Friday, September 30, 2016	
First day for warehouse deliveries without a surcharge:	Tuesday, October 4, 2016	
Last day for warehouse deliveries without a surcharge:	Monday, October 24, 2016	
First day freight can arrive at show facility:	Monday, October 31, 2016	at 8:00 AM

## SHIPPING ADDRESSES

### Advance Shipments Address

[Exhibiting Co. Name & Booth Number]

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c/o Shepard Exposition Services

5845 Wynn Road, Suites A,B,C,D

Las Vegas, NV 89118

### Direct Shipments Address

c/o Shepard Exposition Services

[Exhibiting Co. Name & Booth Number]

**NFMT Fall 2016**

Mirage-Las Vegas

3400 Las Vegas Boulevard South

Las Vegas, NV 89109

ALL UTILITY AND ANCILLARY FORMS SHOULD BE FAXED TO THE NUMBER INDICATED ON FORM. PLEASE DO NOT SEND UTILITY AND/OR ANCILLARY FORMS TO SHEPARD.