

Vehicle Display Authorization
Due Date: September 12, 2025

Event Management must receive the request to display a vehicle in the booth **35 days prior** to the first move-in day in order to submit to the convention center by their deadline (30 days prior to the first move-in day).

Exhibitors are required to abide by the rules and regulations of event, convention center and local city and state regulations.

- The Orange County Convention Center Guidelines are on page 2.
- Keys to the vehicle must be turned into Event Management for the duration of the event.
- Depending on the booth location, a targeted move-in time may be required. Event Management will notify you if a targeted move-in time is required.
- Freeman is required to escort any vehicles operated by exhibitors into the exhibit hall. To view Freeman's mobile unit & vehicle spotting form [click here](#).

Exhibiting Company: _____ Booth #: _____

Vehicle Make, Model, Description: _____

Fuel Type or Electric: _____

Contact: _____

Phone: _____ Email: _____

On-site contact if different than above:

Contact: _____ Cell: _____

Exhibitor Signature: _____ Date: _____

E-mail by 9/12/25 to:

E-Mail: nfmt@rocexhibitions.com

Orange County Convention Center Vehicle Guidelines & Vehicle Display Guidelines

Motorized vehicles within the exhibit halls are permissible, provided each vehicle can be defined as a vehicle that is propelled by an internal combustion engine using a Class I or Class II fuel, such as, but not limited to automobiles, trucks, motorcycles, aircraft, watercraft, and lawnmowers.

Tractors/trailers, cabs/trucks or other gas/ diesel power equipment with motors idling are not permitted in any OCCC exhibit halls, as appropriate ventilation is not available.

Vehicles must be positioned prior to the opening of an event to the public. If placed in the public concourse, vehicles must be pushed on protective covering and not driven.

Each vehicle will be subject to inspection for compliance with the following items:

- All fuel tank openings shall be locked and sealed to prevent the escape of vapor.
- Fuel tanks may not contain more than one-fourth (1/4) capacity or ten (10) gallons of fuel, whichever is less.
- At least one battery cable must be removed from the batteries used to start the vehicle engine. The disconnected battery cable must be taped.
- Batteries used to power auxiliary equipment are permitted to be kept in service.
- Fueling or de-fueling of vehicles is prohibited on OCCC property.
- Vehicles may not be moved during show hours.
- Floor covering must be placed under each display vehicle.

Additional requirements for buses, trailers or other heavy equipment (where applicable):

- Fire extinguisher
- Smoke detector
- Fire Watch (if awning/canopy is used)
- Gas/propane cooking equipment disconnected and canister removed
- Handrails on stairs

Electric and hybrid vehicles will have different requirements based on vehicle specifications.

Refrigeration Trucks

The OCCC requires the use of electric refrigerated trucks for the storage of perishable freight at the loading docks